

INDIANA ASSOCIATION OF REALTORS®

143 W Market St, Ste 100, Indianapolis, IN 46204
(800) 284-0084 | indianarealtors.com



Dear **Managing Broker** Requesting Mediation Services:

Attached are the materials required to request Mediation. You may file a request for Mediation against a Managing Broker (citing the Sales Associate) alleging a claim to a commission or part of a commission ***only after the transaction closes***. Once the Grievance Committee forwards an arbitrable matter, Mediation becomes mandatory.

The Request for Mediation must name all necessary parties to the Mediation.

Please note that NAR has made it clear that Mediation Requests are between Managing Brokers, not Sales Associates; however, the Sales Associates involved in the transaction are welcome to attend the mediation conference, please provide their information below if they will be attending.

Please return the signed “Request for Mediation” form along with your narrative of events and any accompanying documentation to: Isallie@indianarealtors.com

There is **NO CHARGE** for Mediation services provided by the volunteer Mediators of the Indiana Association of REALTORS®.

I recommend that you read the article, “No Losers in Mediation” to have a better understanding of the Mediation process and how it differs from Arbitration.

